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Welcome:

- Mr. Wetherell called the meeting to order at 10:07 am, in the PNC Bank Board Room, Brennan Hall. Ms. Palko offered the opening prayer, Mr. Murphy volunteered to offer the prayer for the January 13 meeting.
- Attendance was checked, quorum met for voting purposes.

Review of November meeting minutes:

Minutes approved with no changes.

Approval of Agenda:

Agenda approved with no changes.

Liaison Report:

Cabinet has been talking about a project to analyze how we use the Financial Aid budget. It's called the White Board Project. The focus is to take a look at how we use merit and need base aid, to see where we are getting the best results from how we are delivering aid, and modify our program to make the most of that budget.

Cabinet approved proposal to update technology in the Estate. That technology will be helpful to the admissions process in the Estate.

Campus Works has held public forums on its findings in IT utilization. This study was to determine how we are using technology on campus, look for opportunities to make better use of the technology we have. Presented a report to administration on their

findings. The big takeaway from the review and the report was that their review was not focused on IT department or IT staff, though they did look at that as well. Reporting on how we use technology across the whole campus; how we interact with technology; some areas identified as needing improvement (though without full context):

- Improve technology behind our website
- Banner use is not efficient, customization limits upgrades, and costs time and frustration and leads to use of other third party systems to avoid banner
- Project prioritization-

than buying a fully insured plan. The University was sensitive to the burden on individuals and families and although an increase was necessary, worked to not increase it to the full amount.

Copays for prescriptions was not addressed this time but will have to be addressed in the future as healthcare and drug costs continue to escalate astronomically for the University. The University's health care costs are over 12million dollars a year, up from 7 or 8 million a few years ago. The increase in cost is not because of increase in claims, but due to the high cost of care. University has to manage the cost. Direct questions or misinformation to Beth in HR for clarification. It is important for people to have correct information. If provider charges the wrong co-pay amount contact Beth or Patty in Human Resources.

Personal Day Carry-over Policy is now in effect. Staff can carry over up to two (2) days, (14 hours) for 35 hour work week, sixteen (16) hours if working a 40 hour work week. Personal days not used and not carried over will covert to sick time at the end of the year.

Presidents Report :

New time cards: there have been no reports of issues with the new time cards. Ms. Tetreault noted that internal protocols prevented anyone from not receiving their pay on time. For academic support staff, the chair should initial the card and the dean or the dean's designate sign the card authorizing the hours to be paid.

Presidential survey: Recommendations by the Staff Senate for staff participants were sent to the President's Office in writing. Aing. Ai t e6(d.)]TJ (.)]vso10(f)-4( s)4(u)n Tetmation. Ifnyh



A senator asked if the Ombuds Report had been reviewed by UGC. Mr. Wetherell noted that the report had been presented to UGC 15 months ago. The Staff Senate recommended that no action be taken on the ombudsman issue, but wanted the report read because larger questions came out of it such as who would represent adjunct faculty, and indicated that openness and transparency continued to be an issue. Patty assured us that the majority of the ombuds function remains in HR. A response from UGC is still pending.

White Board Project—Competitors are very different, not just other Catholic/Jesuit schools, but Penn State, Rutgers, University of Delaware, etc. Board of Trustees extremely involved and want to meet with students and alumni.

Meeting adjourned at 11:05 am.